### **Post-Event Report**

Event	Workshop on Basic IT Tools
Topic	Basic IT Tools
Organizer	Department of Economics
<b>Teacher Coordinators</b>	Dr. Mamta Ahuja Dr Neha Atri
Date	15 <sup>th</sup> June 2023
Duration	3 hours
Place/Platform	Offline
Number of Participants	65
Resource Person	Rohit Parasar, Department of Economics Delhi School of Economics(DSE), University of Delhi

#### **Activities**

- In hand training was given on the Excel by the resource person to the students.
- During the presentation he presented the way of calculating different formulas and arranging the data sets according to their need.
- Students learned different techniques of extracting, managing and calculating data.

### **Main Ideas**

Generating skills in students regarding use of MS Excel

Vote of thanks	We would like to express our thanks to the
	principal who permitted us to conduct
	workshop for students, the faculty members
	who accompanied us, the officials and
	housekeeping staff who helped us to conduct
	the workshop.

Feedback and attendance (Share the link of the Google Form & attach the Excel File generated therein)

• https://forms.gle/jGgUJc4egnR9ezYw8



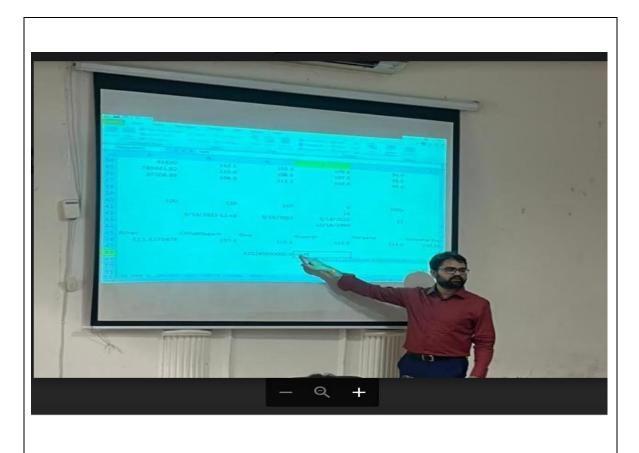
## SRI GURU NANAK DEV KHALSA COLLEGE Dev Nagar, Delhi - 110085







# SRI GURU NANAK DEV KHALSA COLLEGE Dev Nagar, Delhi - 110085







## SRI GURU NANAK DEV KHALSA COLLEGE Dev Nagar, Delhi - 110085



Signature:

Name: Lt. (Dr.) Ghanshyam Bairwa\_\_\_\_

(Convenor)

