



SRI GURU NANAK DEV KHALSA COLLEGE

Dev Nagar, Delhi - 110085

Post-Event Report

Event	Workshop
Topic	BASICS OF TALLY
Organizer	Department Of Commerce
Date	15 th February,2023
Time	1 PM Onwards
Duration	2 hours
Place/Platform	Gallery (Room No.18)
Number of Participants	100+
Guest Speaker/Trainer	Mr Balwant Singh Chauhan Mr Sandeep Patel Mr Karan Anand
Welcome Speech	Shruti Garg (2 nd Year, BCom Hons)
Introduction to the Speaker	Shruti Garg (2 nd Year, BCom Hons)
Activities	<ul style="list-style-type: none">• The workshop aimed to guide the students so that they can learn the skills required to operate Tally.• The resource person introduced students to Computerised Accounting Software Tally. Students were taught how they can prepare financial statements using the appropriate software.• A short MCQ quiz was also conducted at the end of the session to check the knowledge gained by the students.• The top 3 participants won cash prizes worth up to ₹3000.• It was an insightful and inspiring event altogether.
Main Ideas	<p>Tally is an important tool for calculating monetary terms, accountancy, tax, and GST calculation, managing commercial transactions effectively and efficiently. Tally helps students to manage all their data appropriately and can be easily accessed whenever the need arises. This workshop helped the students to understand and master the basics of Tally so that they can shape their careers and stand out from the rest.</p>
Vote of thanks	Shruti Garg (2 nd Year, BCom Hons)
Feedback (Share the link of the Google Form & attach the Excel File generated therein)	

Attendance Sheet (Attach Photocopy)

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Poster (Attach below)

Sri Guru Nanak Dev Khalsa College
(University of Delhi)

Department of Commerce
is organising

WORKSHOP ON
BASICS OF TALLY

WEDNESDAY
15TH FEBRUARY 2023

1 PM ONWARDS

GALLERY ROOM

PERKS
E-certificates from Tally
Exciting Cash Prizes worth
₹3000

Resource Person-
Mr. Balwant Singh Chauhan
(Deputy General Manager ,
Product Expert
Tally Solutions Pvt Ltd)

SCAN TO REGISTER

Prof. Dr. Gurmohinder Singh (Principal)
Mr. G K Arora (Convenor)
Department of Commerce

Organising Team-
Ms. Komal Chhikara
Ms. Divya Gupta
Ms. Damanpreet Kaur

Pictures (Attach Five Photos)







Attach Photocopy of two Certificates

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Signature: _____

Name: _____

(Convenor)